

Please indicate application type:	<input type="checkbox"/> A) Full Plans Submission <i>(Any new work)</i>	<input type="checkbox"/> B) Building Notice <i>(Domestic new work only)</i>	<input type="checkbox"/> C) Regularisation Certificate <i>(Existing unauthorised work)</i>	<input type="checkbox"/> D) Reversion <i>(from Initial Notice)</i>
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1 Applicants details

Name:

Address:

Postcode:

Telephone: Email:

2 Agents details

Name:

Address:

Postcode:

Telephone: Email:

3 Location of site to which the building work relates

Address of site:

Postcode:

4 Proposed / Completed works Description of proposed / completed building work:

4a Charges (See separate Standard Charges)

Charges paid with this Application £	+ VAT of £	Total £
<input type="text"/>	<input type="text"/>	<input type="text"/>
For extensions please state the total internal floor area		m ²

5 Declaration

This application is deposited in relation to the building work as described above. It is submitted in accordance with Regulations 12(2) and 18 where relevant and is accompanied by the appropriate charge.*

I understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the local authority.

I / we apply for Full Plans Building Regulation Approval / Building Notice Acceptance / Regularisation Certification / Partnership Application / Reversion Certification as described on this form and as detailed on any supplementary documents.

Signature: On behalf of:

Date: *Insert applicant's name where the declaration is made by an agent (completed signature and date fields accepted as signature)*

Important Information

1. By completing and submitting this form, you are giving notice of your intention to carry out building work and deposit the attached drawings and other documents as required by the building regulations.
2. In the case of a Building Notice, in accordance with Building Regulation 12 (2) (a) it is your intention to carry out the domestic building work described in Section 3 and 5, of the Building Regulations 2010.
3. In the case of a Full Plans Application, this notice is being given in relation to the building work as described, and is being submitted in accordance with Regulation(2)(b) and is accompanied by the appropriate charge. Please understand that further charges (Inspection Charges) will normally be payable following the first inspection by the local authority. By completing and signing this form, the Council accepts that you have consented to the time period for consideration of the application being **extended to two months** and that, if appropriate you wish the application to be passed with conditions.
4. In the case of an application for Regularisation/Reversion, this notice, given in relation to the work described is accompanied by the appropriate charge (and plans where applicable). Please understand that the local authority may require you to take such reasonable steps (e.g. opening up of the work for inspection, making tests and taking samples) as appropriate, to establish compliance or otherwise.
5. In all cases, the Council may require the submission of further information to show compliance with the Building Regulations.

Fire Consultation

Applicant(s) should be aware that under the terms of The Building Act 1984, Section 15, the Local Authority will as required consult with the Fire and Rescue Service and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 0115 901 3740. Further details regarding information rights are available on the Information Commissioner's Office website at www.ico.org.uk

Sewerage Consultation

Applicant(s) should be aware that under the terms of The Building Regulations 2010, the Local Authority will as required consult with the Sewerage undertaker and

pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 0115 901 3740. Further details regarding information rights are available on the Information Commissioner's Office website at www.ico.org.uk

Privacy Notice

We will use the information provided by you to process your building regulations application/notice. The basis under which the Council uses your personal data is that you have given your consent. The Data Controller is Gedling Borough Council, our Data Protection Officer can be contacted at Gedling Borough Council, Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU or by email at dataprotectionofficer@gedling.gov.uk. Further information including how long we retain your data, who we share with and your rights can be found at <http://www.gedling.gov.uk/development-services-pn/>

Further Information

For more details about the Building Control Service at Gedling Borough Council visit our website: www.gedling.gov.uk

Gedling Borough Council, Nottingham Road, Arnold, NG5 6LU
T: 0115 901 3740, Email: buildingcontrol@gedling.gov.uk

Other Nottinghamshire Local Authority Building Control Teams

Ashfield District Council, Council Offices, Urban Road, Kirkby in Ashfield, NG17 8DA,
T: 01623 457394, E: bcadmin@ashfield-dc.gov.uk

Bassetlaw District Council, Queens Buildings, Worksop, S80 2AH
T: 01909 533292, E: building.control@bassetlaw.gov.uk

East Midlands Building Consultancy, (operating a service for South Kesteven DC, Rushcliffe BC and Newark & Sherwood DC), St.Peters Hill, Grantham, NG31 6PZ
T: 03330 038132, E: info@eastmidlandsbc.com

Erewash & Broxtowe Building Consultancy, Ilkeston Town Hall, Wharmcliffe Road, Ilkeston, DE7 5RP
T: 0115 9072244, E: buildingcontrol@erewash.gov.uk

Mansfield District Council, Chesterfield Road South, Mansfield, NG17 8BH
T: 01623 463077, E:

Nottingham City Council, 4th Floor Loxley House, Station Street, Nottingham, NG2 0NG
T: 01158 764028, E: building.control@nottinghamcity.gov.uk